

VERMONT LOTTERY COMMISSION
Berlin, VT
December 14, 2016

PRESENT: Commissioners: Martha O'Connor; Chair, Karen O'Hagan, Vice Chair, Ed Flanagan, Michel Consejo, Lindsay Kurrle
Staff: Mike Ferrant, Mary Cassani, Jeff Cavender, Mary Stridsberg
Guests: Rick Barnett with CARTER, Jeff Savage, Cara Salvatore and Jeff Lipps with Intralot

The meeting was called to order at 10:34 am.

AN ADDITION TO THE AGENDA WAS MADE TO ADD A CONTRACTUAL ISSUE AND A PERSONNEL ISSUE TO THE EXECUTIVE SESSION.

ACCEPTANCE OF MINUTES FROM NOVEMBER 16, 2016.

MOTION

A motion was made by Commissioner O'Hagan to accept the November 16, 2016 minutes as distributed. Motion was seconded by Commissioner Consejo and voted in the affirmative.

CARTER – Dr. Rick Barnett

Dr. Barnett gave an update on the previous quarters activities. There was \$10,000 left over from the last grant cycle which has rolled over to this cycle. This money will be earmarked for public awareness.

Media has been the focus going into the holiday season. The call activity has been low. Dr. Barnett feels the main reason for this is the public's lack of awareness of the help line. Next quarter will concentrate on promoting what CARTER has available for assistance and how the public can access it.

A discussion was had on what is currently happening with training.

BUSINESS OFFICE – Mary Cassani

Sales are above last year but down compared to budget. YTD, we are ahead across the board.

The final draft of the audit report was approved. The auditors should be here next month to deliver their report.

MARKETING AND SALES – Jeff Cavender

The winter tickets are right on target and sales are meeting expectations.

Finalization of the winter ad campaign is underway and should be on air on December 26. The online Winter Bonus game is linked to all three winter scratch tickets. They are Snow Bank, Winter Green and Winner Wonderland.

The Intralot contract extension is being finished and will be forwarded to the AAG for approval.

The contract amendment with Pollard Banknote has gone through the editing process and is also currently with our AAG.

The changes to the Scientific Games contract have been met and will be sent to our AAG for approval.

The Educate and Innovate award presentation is scheduled for January 12, 2017. The recipient is the Westminster School who will be receiving new Apple iPad's

The Lottery's 40th year anniversary will be on February 14, 2018. Jeff asked for input on how we should celebrate the inception of the Lottery in 1978.

SECURITY – Mike Ferrant

The MUSL audit was finished up last week. The Lottery received a good report and the first draft should be received next week.

In January the agent compliance program will be restarted.

There is a list of building items which need to be performed. Mike will be meeting with the building's owners to rectify these issues and establish a timeline for their completion.

INTRALOT – Jeff Lipps

The Jingle All the Way promotion launches this Sunday.

The Fast Play Pro game Roll'em will be removed on Sunday and replaced with Three Card Poker.

There were six findings discovered during the MUSL audit with Intralot. Remediating these findings will be done as soon as possible.

Jeff gave a presentation to the Commission of the life cycle of software development. The cycle includes five stages of the software from the initial introduction to the launching of the new software or game.

INFORMATION ITEMS

Ed Flanagan updated the Commission on a few items from Tri-State. The Tri-State Lottery is in the process of purchasing two new RNGs. A primary RNG and a back up one.

The Charitable Gaming Commission now resides in the same building as the New Hampshire Lottery. Due to the addition of new people there is significantly less space. The draw room that was once secluded from the rest of the offices in the building is now amongst the general office space. Because of this, the noise coming from the draw room has created a disruption for the staff. Quotes were received to sound proof the room and the renovations have begun.

ACCEPTANCE OF REPORTS

MOTION

A motion was made by Commissioner Kurrle to accept the reports as presented. Motion was seconded by Commissioner O'Hagan and voted in the affirmative.

MOTION

A motion was made by Commissioner Flanagan to move into executive session to discuss a contractual issue and a personnel issue. There is no anticipated action at the completion of the session. Motion was seconded by Commissioner Consejo and voted in the affirmative.

MOTION

A motion was made to move out of executive session at 1:12 pm. Motion was seconded and voted in the affirmative.

MOTION

A motion to adjourn was made at 1:13 pm. Motion was seconded and voted in the affirmative.



Martha H. O'Connor, Chair