



## Vermont Board of Liquor & Lottery Approved Minutes

Record of the Virtual Meeting of the Vermont Board of Liquor & Lottery held May 13, 2020 via Web and Phone

**Members Present:** Martin Manahan, Chair, Thom Lauzon, Sam Guy, Ed Flanagan, and Sabina Haskell, Members

**Others Present:** Patrick Delaney, Commissioner, Gary Kessler, Deputy Commissioner, Martin Prevost, Director of Licensing, Skyler Genest, Director of Enforcement, Jessica Robles Worch, Program Technician

**Meeting Start:** 9:00 am.

### **Board Actions on Consent Agenda Items:**

- Approval of February 2020 Board Meeting minutes: **Motion Approved.**
- Approval of March 2020 Board Meeting minutes: **Motion Approved with correction to delete Thom Lauzon because he was not an attendant.**

### **Licensing:**

Issuance of Industrial Distiller's License during Governor's emergency order. Motion to complete renewal packet 60 days after Governor's order expire.

### **Lottery:**

New procedure about lottery winners, they are either met outside or mailed their checks to process their winning tickets.

Lottery warehouse was only operating with one person, and currently two employees.

Lottery financial sales dropped 3.5 % on annual sales and 8.5 % on profitability.

### **Commissioner's Update:**

Office buildings are officially closed after two days from Governor's emergency order.

Department has continually operated consistent and communication have improved.

Remote listing meeting was positive.

Licensing department with collaboration with Compliance and Enforcement created a Licensing Dashboard tool, response was successful.

Launch of Virtual Sales Boutique, about products held in warehouse for long period of times, with online auction, and started with significant fair interest.

Education Division has successfully completed all online training material. Plan to reinitiate classroom seminars in June.

Office of Finance Management requested an increase funding that was agreed by DLC.

March sales increase 11.9%, and revenue increase of 10.7%. April sales increase 13%, and revenue increase of 13.6%

Warehouse inventory operations running smooth.

Retail coordinators started store visits past week.

Hand Sanitizers received as gifts from Industrial Alcohol manufacturers and were distributed to retailers and administration.

Renewal licenses and new licenses have had positive outcome, proposal of refund for small portion of licensees.

**Meeting Adjourned: moved to Executive Session at 10:06 pm**

**Next Meeting: June 10, 2020**