

Vermont Board of Liquor & Lottery

Approved Minutes

Record of the Meeting of the Vermont Board of Liquor & Lottery held December 11, 2019 at 13 Green Mountain Drive, Montpelier, Vermont.

Members Present: Sam Guy, Ed Flanagan, and Sabina Haskell, Members

Others Present: Patrick Delaney, Commissioner, Gary Kessler, Deputy Commissioner, Wesley Lawrence, Board Counsel, Jacob Humbert, Assistant Attorney General, Kimberly Walker, Martin Prevost, Jessica Robles Worch

Meeting Start: 9:00 am.

Additions/Deletions to the Agenda: None

Board Actions on Consent Agenda Items:

- Approval of previous Board Meeting minutes: Motion to move to next meeting approval
- Approval of licenses issued: November 1 to November 30, 2019
- Approval of formal Board Decisions: None

Public Comment: None

Licensing:

Lottery licensing Agreement modifications approved for fee increase from \$15 to \$50
No play while on duty

Declaratory Ruling request from Attorney Karl Anderson RE: 1 st & 3rd class license holder working for a wholesale dealer. Motion to continue.

Enforcement:

Approved 7 V.S.A. Section 213 regarding a \$100 penalty in lieu of license suspension for failure to have education certificate.

Lottery:

- Audit report by Bret Hodgdon of Davis & Hodgdon
 - Required to communicate accounting policies, management judgment and accounting estimates NONE
 - Segregation of duties during transitional period has been improved

- Audit adjustments were accurate according to latest transitions
- Improve to understand process and understand organization
- Slight increase in cash flowing and account payable
- Increase in account receivable in higher pace,
- Increase in post-employment benefits
- Income side, five percent revenue increase
- No significant deficiencies
- Awareness on cyber securities

Commissioner Comments:

- Sales report are up and solid for last month
- Gift cards sales soft sales
- Annual Report first version layout

Other Business:

- Liquor Agency Matters by K. Walker
 - Explanation about procedure to evaluate Bristol Beverage bidding
 - List of contracts will remain the same but two agencies, Woodstock and Wesco
 - Plan to charge for breakage at wholesale cost will start on Spring
- Deputy Commissioner search to continue January 2020

Meeting Adjourned: 11:55 am