Vermont Board of Liquor & Lottery
Approved Minutes

Record of the Meeting of the Vermont Board of Liquor & Lottery held December 11, 2019 at 13 Green Mountain Drive, Montpelier, Vermont.

Members Present: Sam Guy, Ed Flanagan, and Sabina Haskell, Members
Others Present: Patrick Delaney, Commissioner, Gary Kessler, Deputy Commissioner, Wesley Lawrence, Board Counsel, Jacob Humbert, Assistant Attorney General, Kimberly Walker, Martin Prevost, Jessica Robles Worch

Meeting Start: 9:00 am.

Additions/Deletions to the Agenda: None

Board Actions on Consent Agenda Items:
• Approval of previous Board Meeting minutes: Motion to move to next meeting approval
• Approval of licenses issued: November 1 to November 30, 2019
• Approval of formal Board Decisions: None

Public Comment: None

Licensing:
Lottery licensing Agreement modifications approved for fee increase from $15 to $50  
No play while on duty  
Declaratory Ruling request from Attorney Karl Anderson RE: 1st & 3rd class license holder working for a wholesale dealer. Motion to continue.

Enforcement:
Approved 7 V.S.A. Section 213 regarding a $100 penalty in lieu of license suspension for failure to have education certificate.

Lottery:
• Audit report by Bret Hodgdon of Davis & Hodgdon
  ▪ Required to communicate accounting policies, management judgment and accounting estimates NONE
  ▪ Segregation of duties doing transitional period has been improved
Audit adjustments were accurate according to latest transitions
Improve to understand process and understand organization
Slight increase in cash flowing and account payable
Increase in account receivable in higher pace,
Increase in post-employment benefits
Income side, five percent revenue increase
No significant deficiencies
Awareness on cyber securities

Commissioner Comments:
• Sales report are up and solid for last month
• Gift cards sales soft sales
• Annual Report first version layout

Other Business:
• Liquor Agency Matters by K. Walker
  ▪ Explanation about procedure to evaluate Bristol Beverage bidding
  ▪ List of contracts will remain the same but two agencies, Woodstock and Wesco
  ▪ Plan to charge for breakage at wholesale cost will start on Spring
• Deputy Commissioner search to continue January 2020

Meeting Adjourned: 11:55 am